

# Deposit Guarantee Scheme Change of Address Form



Banc Ceannais na hÉireann  
Central Bank of Ireland  
Eurosystem

**This form should be completed in BLOCK CAPITALS by depositors who wish to notify the DGS of a change to their address from the address currently held by the credit institution.**

Account Details		
Credit Union Member Number (if available)		
Name of Credit Union		
Depositor Name		
Date of Birth (dd/mm/yyyy)		
Account Number(s) (if known)		
Change of Address Details		
	Old	New
Address		
Contact Telephone Number(s)		

I confirm that the information provided on this Change of Address form is correct:

<b>Signature of Account Holder</b>	
<b>Date</b>	

**Required Documents:** In order to verify your details we require one of the following documents, which must match the new address details provided:

- Copy of a Utility Bill – Gas, Electricity, Landline Phone, Motor Tax (less than six months old).
- Copy of a Statement from Bank, Building Society, Credit Union or Credit Card Company (less than 6 months old).
- Copy of a Revenue Commissioners tax credits certificate (must be valid for current/next tax year).
- Copy of a Current Balancing Statement from the Revenue Commissioners (less than 12 months old).
- Copy of Household/Motor Insurance Certificate (less than 12 months old).

Please return completed forms along with supporting documents to:

**Deposit Guarantee Scheme**

**Central Bank of Ireland**

**New Wapping Street**

**North Wall Quay**

**Dublin 1**

**D01 F7X3**

Submissions can also be accepted via email to [info@depositguarantee.ie](mailto:info@depositguarantee.ie) . However, if you choose to use this means of communication, please note that the DGS cannot guarantee the security of data when it is transmitted to us from personal email accounts.

*The Central Bank may process personal data provided by you in order to fulfil its statutory functions or to facilitate its business operations. Any personal data will be processed in accordance with the requirements of data protection legislation. Any queries concerning the processing of personal data by the Central Bank may be directed to [dataprotection@centralbank.ie](mailto:dataprotection@centralbank.ie). A copy of the Central Bank's Data Protection Notice is available at [www.centralbank.ie/fns/privacy-statement](http://www.centralbank.ie/fns/privacy-statement).*